Project Artaud

499 Alabama Street, San Francisco, CA 94110 • www.projectartaud.org
Phone 415.621.4240

Board of Director's meeting July 21st 2026, 7:05 – 8:43, Project Artaud Business Office

Present: 11 Voting BOD Members Present

Susan Sullivan, President
Judy West, Vice President
Sally Fifer and Sam Sullivan, Treasurer
Sandia Sexton, Secretary

- David Fought, AR Wing Rep
- Jennifer Taylor, Left Wing Rep
- Elliott Smith, Torque Wing Rep
- Luca Antonucci, Wing Nut Rep
- Benjy Young, Antonin Wing Rep
- Todd Hanson, Froggies Wing Rep
- Jonah Roll, X Wing Rep

Wing Attendance for the 6-month period from 12/2/25 through 7/21/26

Antonin**:** No meetings missed
AR Wing: No meetings missed
Froggies: No meetings missed
Left Wing: No meetings missed
Torque: No meetings missed
Wing Nut: No meetings missed
X-Wing: 2 meeting missed 5/5/2026 and 7/7/26

As per "Wing Participation and Governance. Amendment to the House Rules, Article V, Section 4, Wing Responsibilities, Subsection E: If a Wing fails to send a Wing Representative to Project Artaud Board of Directors meetings for more than 4 (four) times within a consecutive 6-month period, then:
-PAC revokes the privilege of the Wing to conduct and participate in any space transfers which may occur on that Wing for a period of no less than one year commencing from the date of the 4th meeting missed;
- The privilege to conduct space transfers reverts back to the Wing one year after consistent Wing representation has occurred;
-The Wing forfeits any and all veto privileges;
-When a studio transfer occurs in a wing with revoked privileges, the PAC board will appoint a studio transfer committee composed of a member from each PAC wing, except from the wing with revoked privileges, to conduct the studio transfer.

Affirm group agreements for the BOD meeting

1. One Voice, One Mic: Raise your hand

2. Modified Stack: “Step Up, Step Down” (if any individual has spoken several times they'll go to the bottom of the stack until others have spoken to the issue)

3. Conserve energy for the whole group—those who are rambling or repeating themselves will receive a one-minute signal from the facilitator. Please be mindful of W.A.I.T (in other words, ask yourself: Why Am I Talking?)

4. Project Artaud does not record these meetings; no recording is invited without full group consent.

Approval of Minutes and Motions from Board of Directors Meeting

Correction: for meeting notes July 7th, 2026---
Todd Hanson’s email, as Arts Committee Chair, is: toddah.sf@gmail.com

Approve minutes and motions for July 7th BOD meeting
11 Votes - unanimous vote, minutes and motions from July 7th BOD meeting approved

New Motion 7/21/26

Motion #1: The Project Artaud Board approves hiring Bruce Bigelow and John Sullivan to manage the survey of Project Artaud's electrical panels and studio wiring. The rate of pay is $55.00 per hour for Bruce and John who will be classified as independent contractors. The motion also approves a pay rate for the project of $45.00 per hour for David Fought (building employee) and Jan Simon as volunteer.

We personally thank Jan Simon for volunteering time to this project

Motion made by: Sally Jo Fifer
Seconded by: Todd Hanson
10 Yes Votes, unanimous vote

Facilities Reports July 21, 2026

PAC Facilities Committee Report
Submitted by Judy West, new VP and chair of the Facilities Committee

Utilities:
Facilities group reviewed status of Sub-metering project and proposal by Utilities Committee to hire two in-house persons as independent contractors, to begin surveys of all electrical circuits in the building.

Electrical contractors have all recommended we begin on the third floor where all the circuits terminate and work down to the main power source. This will include mapping out circuits for all studios that do and do not currently have sub-meters. **We ask for the cooperation of members who may be inconvenienced by the activity in their private studios.**

Before we hire licensed electricians to install new, "compliant" sub-meters, we want to have the 3rd floor fully mapped so we can get accurate budget estimates. Compliant sub-meters will also involve some re-wiring and new conduit, installed by licensed electricians and confirmed by the authorities, to capture all the power used by each studio.

Facilities Committee members support John Sullivan's proposal and recommend the BOD approve the new hires, which should keep overall costs to a minimum. Funding for the sub-metering project will come from Operations Reserve Funds, not Long-Term Maintenance Fund.

Plumbing:
New flood on ground floor in space #105 over the past weekend brought to light that another old waste line needs to be added to the annual maintenance of clearing drains before the winter rains begin. Many of our studio plumbing stacks tie into big roof drain pipes. In this case, Magic Plumbing recommended that the vents for plumbing fixtures in this area be expanded to the roof. Facilities will add this plumbing drain to the list we routinely clear out each year before rainy season, and investigate where it can be feasible to expand the vent pipes here.

We are ready to begin work to correct plumbing fittings behind Carrie's bathroom platform. Brad will coordinate and schedule. Repair work on the Wing Nut bathroom is expected to start in about 2 weeks and will begin with further investigations to refine cost estimates.

Better Earth Report
Submitted by Andrew Kaden

First Floor Bathroom, Modification: Plans have been modified and permit pulled. Because of changes to plan, plumber needs to remove three fixtures to further explore pipes before revised estimate can be provided. This is exploratory for estimating purposes, not part of the construction process. In house worker attempted to facilitate estimate process but was not able to complete.

Plumbing Backup, First Floor: There was a plumbing back into a member's bathtub on Saturday July 18th. Plumbers were called and took care of the issue.

Mediocre Radiator Flow, Second Floor: Ace Plumbing has provided an estimate for removal of non-op valve.

Security Camera System: We two replacement cameras and one spare. Will install when schedule permits.

Center Lot Drain and Clean Out Back Up: Facilities continues to inspect and flush drain periodically.

ADA Landing Near Joe Goode: Landing and adjacent barrier do seem to be out of code because modifications to ground level.

Treasurer's Report

Treasurer's Report 07-21-26

Accounting/Finance: MRI software integration with accounting moving forward. Kiki worked with John Sullivan to renew our CDs to maximize return on savings accounts. Insurance package completed thanks to Eldene Fletcher. The transition from Sally to Sam is in process for the Treasurer role. Sally will continue to work to support HR.

Incident Report Workflow and Protocol Reset: The protocol is being piloted and we hope continue to refine the process that will serve the membership and board. Again, our hope is that the new process will provide neutrality for all parties, ensures that the Board acts fairly and quickly when needed and will cut down on costly lawyer fees.

BETA Member-only Website Continues
Sarah H is still taking feedback from members and can be contacted at toe@projectartaud.org. Sarah continues to support document management processes.

Bookkeeping support
We remain really happy that we have the support of James Butcher, Artaud's new assistant bookkeeper who works 2-4 MTTF and 9-12 on Wednesdays.

Systems Upgrade Background: MRI software now being incorporated into our facilities management. This should help us streamline, manage and track our work and create an archive of information that we can analyze for future planning. This has been made possible by the upgrade and networking of our computers last fall. We continue to enjoy the software and wifi upgrades which have opened up opportunities such as: shared document management and retrievability; a members'-only website; an additional bookkeeper to work on our standardized workstations, improved work processes and now a project management tool.

Utilities Project
Utilities Committee: John, Sal, Bruce, Kiki, Brad with Project Manager Drew Bagdasarian.
The work continues as the scope complicates given the age of our systems/building. Meetings continue with outside billing companies.

Thanks in advance for supporting the electricians and team as they begin circuit tracing and RF scanning under guidance of RSA.
The need to enter your space is to create an accurate map for eventual installs.

- **Sam is finalizing onboarding and will be the Sole Treasure ongoing.**

- **Jim and Kiki will be functional backups for each other for the new software and analytic tools**

2026 ADMIN PLAN

Critical Accounting Function Back Up Hire (complete)
Insurance (complete)
Doc Mgt System Upgrades (complete but digitization ongoing)
Member only website (complete)
Budget/Project Mgt Tracking (MRI system complete transfer in process)
Vendor/Staff Reviews (ongoing)
HR Handbook (complete)
Research Capital Grants for Shell (on hold)

Committee Reports:

Utilities Committee Report

July 21st 2026, Submitted by John Sullivan

The next chapter is to map each electrical outlet in each studio so that we know where circuits go and if they are shared. This will mean all studios will need to be surveyed. We have decided to do this with in-house workers for the flexibility it offers and benefit from lower overall cost.

The survey needs to confirm all circuits are accounted for and none are shared. This process will begin on the third floor. The 3rd floor has 22 studios, 10 of which are already metered. Workers expect *already metered studios* to take about 1 hour each to verify and the remaining 12 studios to take 1 - 3 hours to account for all circuits and create maps for the electricians to work from.

Full membership cooperation is needed for this endeavor.

- Thanks in advance for supporting the In House Workers and electricians as they begin circuit tracing and RF scanning under guidance of RSA.
- The need to enter your space is to create an accurate map for the soon to be installed circuits. You will be notified before the process begins.
- Be prepared to allow for a fast seamless process to all

SPACE 124

July 21st 2026, Submitted by Lizzy Spicuzza

Current Residency

FLYAWAY/GIRLFLY 07/01/26-07/31/26

Schedule:

- **Monday, 7/20/26 - Thursday, 7/23/26** 9 AM-3 PM Prep/Rehearsals
- **Monday, 7/27/26 - Wednesday, 7/29/26**9 AM-4 PM Rehearsals/Notes/Dress Rehearsal/Meeting
- **Thursday, 7/30/26** 3 PM Performers' CALL 5 PM & 6:30 PM (2) Performances

General Information about the performances on July 30th:

- The performance is approximately one hour long and will take place around the North Parking Lot and in SPACE 124.
- If at all possible, please avoid using the back parking lot from 5 PM to 6 PM & 6:30 PM to 7:30 PM.
- If you require access to the parking lot during those hours, please text me at (234-678-0123) so I can assist you.

Performance Locations:

- Section 1: The show starts around the Rain Garden by the main entrance to the parking lot.
- Section 2: On the ramp in front of Joe Goode's space
- Section 3: Jackhammer Park
- Section 4: In SPACE 124
- Section 5: Parking spaces (#27 & #28) next to SPACE 124
- Section 6: In front of the succulents on the back side of Jackhammer Park
- Section 7: The back parking lot area

2026 Upcoming Residencies

- FLYAWAY 08/17/26-09/26/26
- Fall Open Studio 09/27/26-10/05/26
- Circo Zero 10/26/26-11/02/26
- NAK DANCE 11/03/26-11/10/26
- Amy & Nobuto 11/11/26-11/18/26
- Javier Manrique 12/01/26-12/20/26

Potential Booking:

- October 6 through October 25, 2026
    - I am meeting with Kristin Damrow on Wednesday, July 22nd to discuss the possibility of her doing an installation performance in SPACE 124.

2026 Available DATES:

- August 1st through August 17th
- November 19th through November 30th
- December 21st through December 31st

2027 Residencies

- Printz Dance Project 02/21/27-02/28/27
- Cornelius O 03/01/27-03/31/27
- Spring Open Studios 04/05/27-04/12/27
- FLYAWAY/GIRLFLY 07/01/27-07/31/27
- Printz Dance Project 09/10/27-10/10/27
- Fall Open Studios Waiting on ArtSpan to confirm dates.

Next Committee Meeting: TBD

Wing Reports

David Fought, AR Wing Rep: Nothing To Report
Jennifer Taylor: Left Wing Rep: Nothing To Report
Elliott Smith, Torque Wing Rep: Nothing To Report
Luca Antonucci, Wing Nut Rep: Nothing To Report
Benjy Young, Antonin Wing Rep: Nothing To Report
Todd Hanson, Froggies Wing Rep: Nothing To Report
Jonah Roll X-Wing Rep: Nothing To Report

When Is the Next Board Meeting?

Board meetings take place on the 1st and 3rd Tuesdays of the month, 2 meetings per month maximum.

- **August 4th and 18th**
- **September 1st and 15th**
- **October 6th and 20th**
- **November 3rd and 17th**
- **December 1st and 15th**

Upcoming Events and Community News:

The International Art Book Fair

July 23rd – 26th @ Minnesota Street Project (1275 Minnesota Street)

This thriving, unique event was originally created and produced by **Artaud Member Luca Antonucci.**

Come out to support this special event! You can find Luca in the Eleanor Harwood Gallery

Thursday, July 23: 6 - 10pm
Friday, July 24: 11am - 6pm
Saturday, July 25: 11am - 6pm
Sunday, July 26: 11am - 5pm

Free and open to the public

San Francisco Aerial Arts Festival

August 7th – 9th at Fort Mason Center For Arts and Culture

Presented by Zaccho Dance Theatre and Fort Mason Center for Arts and Culture, this festival features 15 choreographers 6 youth companies and 20 films.

Learn more at sfaerialartsfest.org

NEXT MEETINGS

BOD Meeting: Tuesday, August 4th, at 7:00 PM, at Artaud Office
Facilities Committee: Monday, August 3rd, at 4:00 PM (always the Monday before BOD meeting) Zoom. Request link from VP
Finance Committee: TBD, Zoom. Request link from Treasurer
Utilities Committee: Mondays at 1pm location TBD
Space 124 Committee: tbd
Arts Committee: July 30th 7pm, location at Todd's place
Garden Committee: TBD
Human Resource Committee: TBD

COMMITTEE CHAIR CONTACTS

Facilities Committee interim: Jennifer Taylor, jennifer@specificpictures.com
Finance Committee: Sally Jo Fifer, artaudtreasurer@gmail.com
Human Resource Committee: co chairs Sally Fifer, sallyjofifer@gmail.com, and Lois Martin lois499@sonic.net
Space 124 Committee: Lizzy Spicuzza, lspicuzza@earthlink.net
Garden Committee: Michael Rauner, michael@michaelrauner.com
Arts Committee, Todd Hanson, toddah.sf@gmail.com
Utilities Committee Sally Fifer sallyjofifer@gmail.com